More detailed course curriculum, including graduate level, alignment with standards, culturally responsive practices, assessments and resources, can be provided upon request

Title of Course*:* Endless Opportunities: Crafting a Google Application Classroom

Course Description:

Google Apps is what your students have been waiting for! This course will provide the digital tools necessary to prepare students for the jobs of tomorrow. Using these tools, students will develop the 21st-century skills of collaboration, communication, creativity and innovation, critical thinking, and problem-solving. Step by step instructions will guide you through the process of creating and sharing documents and calendars, creating a website and blog, setting up Google groups and Google +, and improving search results for information and images. At the end of this course, you will be able to use Google Apps to create engaging learning experiences for your students. You will find it easy to incorporate Google Apps into your elementary, middle school, or high school curriculum.

Instructor Consultation and Interaction

The course is an asynchronous online course that is available for instructor and student participation 24/7. The four-week duration of the class is broken down into four weekly sections each comprised of lecture in the form of instructor created articles and content, web links to academic and professionally reviewed articles in the discipline of general education, and instructor created discussion questions which are, in and of themselves, formative assessments to determine the extent to which the enrollees have comprehended and mastered the skills and information and begun to apply it to their personal teaching practices. The answers to these questions are the basis for the class interaction, as enrollees are required to respond to each other within the classroom.

Proof of Course Completion

LILIE, LLC is committed to assuring that enrollees fully participate in and receive the educational benefits provided by the course. Enrollees must demonstrate participation by making detailed postings designed to foster dialogue among colleagues and instructor that reflect the content, skills/ strategies learned and assessments covered in course. These enrollee postings must be made six times each week, in separate sessions, and including a minimum of 4 academic posts and at least 2 peer-peer comments of others' postings and possible shared assignments. Enrollees are required to submit a detailed reflective feedback n in combination with the archived work. Attempts to falsify record or discussion board entries will result in denial of credit and a report to the enrollee's employer.

Scope & Sequence/Weekly Topics and Objectives

Session I

Objectives	Educators will: • Students will understand the various Google apps available and their functions. • Students will learn how to navigate and use Google Drive, Google Docs, Google Calendar, Google website, and Google forms, Google Blog, Google image search and Google Earth effectively. • Students will be able to collaborate and share documents using Google apps. • Students will gain practical skills in using Google apps for productivity, research, collaboration, and organization.
Topics	• Personal introductions • Introduce Google Drive as a cloud storage platform where students can store • and organize their files. • Demonstrate how to create google docs, folders, upload files, and organize files • within folders. • Explain the concept of sharing files and folders with others and demonstrate how to do so. • Create a google calendar event
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Session II

Objectives	Educators will: • Students will create a Google website which will allow educators to establish an online presence for students and parents to provide a platform to show what is going on in your classroom. • Students will share educational resources, tutorials, or interactive content to engage and educate your audience.
Topics	• Create a google website • Discuss the difference between a website and a blog. • Create a blog on blogger

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Session III

Objectives	Educators will
	● Students will learn how to improve and focus student's search results ● Students will learn how to search for specific types of files including images, ● Power Points, PDF and more. ● Students will learn how to use Google translate between dozens of languages. ● Students will learn how to find quick reference material on the internet.
Topics	● Students will discuss the positive and negative impacts of google searching. ● Learn how to conduct an advanced google search. ● Learn the various uses and how to use google translate.
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Session IV

Objectives	Educators will
	● Students will learn how to improve and focus student's search results ● Students will learn how to search for specific types of files including images, ● Power Points, PDF and more. ● Students will learn how to use Google translate between dozens of languages. ● Students will learn how to find quick reference material on the internet.
Topics	● Students will discuss the positive and negative impacts of google searching. ● Learn how to conduct an advanced google search. ● Learn the various uses and how to use google translate.
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